|  |  |  |  |
| --- | --- | --- | --- |
| **JOB SAFETY ANALYSIS** | **Job Task: Opening/Closing a Grave at the Cemetery**  | **Date: 6/26/2012** | **Analysis Performed By:**Huntingdon Borough  |
| **SEQUENCE OF BASIC JOB STEPS** | **POTENTIAL HAZARDS** | **RECOMMENDED ACTION/PROCEDURE** |
| 1. Check fluids, hydraulic hoses, tire pressures on equipment. | -Tripping/falling-Exposure to toxic fluid and/or vapors | -Wear proper protective gear (gloves, eye protection, boots)-Make sure break is on -Clean up spills immediately if they occur. |
| 2. Loading and moving equipment. | -Being crushed by equipment.-Equipment could move while strapping down/putting into place. | -Pay attention to surroundings.-Make sure all chains and tie downs are not worn out.-Two people should be on site performing the task. |
| 3. Using equipment to dig and open a grave site. | -Low hanging trees/branches-Low hanging electrical wires-Cave in of grave. | -Check area before digging for safe conditions.-Check for anyone in the area who should not be, ask them to move a safe distance away.-Remove any hazards (ex. Low hanging trees/branches-Two people should be on site performing the task. |
| 4. Using equipment to put dirt back over grave to close the grave site.  | -Cave in of grave | -Check to see if grave/ground is secure for closing.-Check for anyone in the area who should not be, ask them to move a safe distance away.-Two people should be on site performing the task. |