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| **JOB SAFETY ANALYSIS** | **Job Task:** **How Maintain a Taser** | **Date:****2011** | **Analysis Performed By:**City of Greensburg |
| **SEQUENCE OF BASIC JOB STEPS** | **POTENTIAL HAZARDS** | **RECOMMENDED ACTION/PROCEDURE** |
| 1. Daily Shift Review By Each Police Officer | Insure that the taser is performing safely as to not injure an officer or subject. | Check the taser’s power switch, display window, flashlight, laser, blast doors, probe, cartridge, batter heads and electric contacts for proper connections, wear and working ability. If items are not operating properly the designated department lieutenant is notified and the taser reviewed by him. If it cannot be immediately repaired in-house, it is performed and rechecked by the lieutenant and placed back in service. |
| 2. Quarterly Review of Tasers | This review is done by the designated department lieutenant quarterly to insure tasers are working safely. | Tasers are cleaned and thoroughly inspected. If parts listed above need repaired they are performed as stated above. The battery port is reviewed & removed. A UBS cord is attached to the taser and computer and each taser’s program is downloaded. All data is printed and filed by taser serial number. The UBS is removed and battery replaced. The taser is placed back in rotation. If the taser was utilized on a suspect, the taser use policy form is completed and filed with the downloaded data for each use. |
| 3. Annual Review of Taser Use and Recertification. | This is done to retrain and remind officers of the proper utilization of tasers. | All officers are retrained of the taser use policy via a review and two live scenario demonstrations. This is mandatory training which is documented by written training certifications prepared by the department lieutenant. |
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