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| **JOB SAFETY ANALYSIS** | **Job Task: How to Approach a Building Entry**  | **Date: 6/6/2012** | **Analysis Performed By:**Pottstown  |
| **SEQUENCE OF BASIC JOB STEPS** | **POTENTIAL HAZARDS** | **RECOMMENDED ACTION/PROCEDURE** |
| 1. Identify property address on the building  | * Property address on buildings may not match the property address you have been supplied with
 | * Report to the proper officials that building must be properly identified with building numbers.
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| 2. Determine entryway to building | * Mistaken entryway will delay services to property.
 | * Make observation to determine proper entrance
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| 3. Before moving evaluate environment | * Possible clutter in direct path of entry to building.
* Possible slip, trip or fall where there is missing / comprised portions of property that lead to the entryway.
* An altercation at the property between other individuals or directed at self.
* Animals that are confrontational and not properly secured.
 | * Make note of obstruction
* Make note of issues and report to appropriate authority. Do not approach if unsafe/dangerous conditions exit.
* Contact local law enforcement. Remain aware of your surroundings for exit and protection needs.
* Contact local law enforcement or animal control officer.
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| 4. Properly notify inhabitants of your arrival  | * Inhabitants may not be expecting a visit which can cause confusion and possible confrontation.
 | * Identify yourself to the contact person. Always carry your official identification.
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