

JOB SAFETY ANALYSIS	Job Task: Outside Fuel Tank	Date: 3-4-15	Analysis Performed By: New Holland Borough
SEQUENCE OF BASIC JOB STEPS	POTENTIAL HAZARDS	RECOMMENDED ACTION/PROCEDURE	
1. Turn off Equipment and unlock gate	Fire if equipment is running	Double check the equipment is turned off	
2. Wear correct clothes: gloves, safety glasses and boots	Gasoline irritating eyes, skin	Be aware of your working conditions and dress appropriately	
3. Hook Up Ground cord to equipment		Be observant	
4. Unscrew gas cap and insert nozzle	Spill hazard	Focus on task at hand	
5. Pump fuel slowly. Do NOT over-flow or splash	Ignition hazard, spill	Work cautiously	
6. Put fuel cap back on mower and return nozzle to proper location	Spill hazard	Make sure the fuel cap is put on correctly	
7. Unhook ground cord		Be observant	
8. Check for spills	Slip hazard	Clean up spills if found	
9. Lock Gate	Unauthorized persons entering area	Always keep gate locked	