|  |  |  |  |
| --- | --- | --- | --- |
| ***JOB SAFETY ANALYSIS*** | **Job Task:****Operating a Paper Cutter** | **Date:****12-27-10** | **Analysis Performed by:****Ferguson Township** |
| **SEQUENCE OF BASIC JOB STEPS** | **POTENTIAL HAZARDS** | **RECOMMENDED ACTION OR PROCEDURE** |
| 1. Unlock Cutter Arm | Pinch Points and Sharp Blade of Cutter | Keep hands away from cutter blade |
| 2. Raise Cutter Arm | Sharp Blade of CutterBlade could move | Keep hands and fingers away from Blade |
| 3. Position paper for cutting. | Blade could move | Keep hands and fingers away from Blade and from under blade. |
| 4. Lower cutting arm to cut paper | Sharp blade | Keep hands and finger away from Blade and out of the cutting path of the blade. |